

**officeworks**

# Get ready for Back to School with our Classroom Essentials Service

Enjoy more choice, convenience, and value.

Helping Australian students to learn, grow and achieve with affordable, quality education resources.





# Essential classroom supplies for the whole year

## 2 convenient options.

Our Classroom Essentials Service (CES) has always made back to school time easy for schools and families. In 2025, we're making it even easier. Now that's convenient.



## Any late items free. That's our guarantee.





Order before 11 October 2024 to get your complete order delivered on-time with our Classroom Ready Guarantee.\*

# 1 Individual booklists purchased by parents/guardians.







Simply curate your booklist with the help of your dedicated Education Team. Finalised booklists are then purchased directly by parents/guardians through our School List Service online platform.



### How it works:

-  Curate & finalise booklist
-  Partner with OW
-  Communicate to parents/guardians
-  Booklist purchase completed through the school list service portal online

### Benefits for Schools & Families:

-  Removes admin
-  10% back on every booklist item purchased and paid back into your 30 Day Business Account†
-  Collect voluntary contributions (free of charge)
-  Easy ordering platform with Click & Collect and Home delivery options
-  Quality products at market leading prices, delivering savings
-  Buy now, pay later option

To ensure everything is delivered in time for the start of Term 1 2025, we recommend parents/guardians placing orders by January 6.





†School does not receive credit for orders purchased in-store or online via standard OW website or for non-booklist items. School may choose to opt out of the incentive program.

# 2 Bulk booklist supplies purchased by the school.

You can quickly and easily order all the classroom essentials you need in bulk for each class or year level.



### How it works:

-  Orders converted from the previous year or previous provider
-  Easily review, edit and add items to your booklist through our improved online portal with a dedicated education team on hand to assist
-  Drivers safely deliver and unload orders for each class in each year level (direct to class unloading in metro locations only)
-  Invoices clearly split by class for easy budget reconciliation

### Benefits for Schools:

-  Guaranteed delivery before the school year gets started
-  A Classroom Ready Guarantee\* for classroom-ready teachers
-  Convenient bulk deliveries so you can focus on what matters most
-  Secure online portal to review, revise and approve orders
-  The very best brands that teachers and students know and love



**Keen to learn more?**  
 Head to [officeworks.com.au/classroom-essentials-service](https://officeworks.com.au/classroom-essentials-service) or scan the QR code for more information

\*Classroom Ready Guarantee - refer to page 4 for details

# There's an easy option for everyone.

Choose what suits your school community.

## Benefits

- **Flexible payment options**
- **A dedicated education team**  
to help define your school booklist requirements
- **Easy online platform** to review and confirm your booklist
- **Market leading prices delivering better value**
- **No lock-in contract**
- **Education Account support**
- **Classroom Ready Guarantee\***
- **Flexible delivery**  
Bulk School Supplies delivered straight to your school  
  
Free local Click & Collect or home delivery^
- **Money back for the school†**  
10% of school approved booklist items purchased via the online platform is paid back to your Officeworks 30 Day Business Account
- **Contributions Collection**  
We'll conveniently collect voluntary contributions on your behalf (free of charge)

### Bulk School Supplies School purchase



### Individual booklists Parents/Guardians purchase



Find out more about CES at [officeworks.com.au/classroom-essentials-service](https://www.officeworks.com.au/classroom-essentials-service)

If you'd like to get ready for the school year ahead with CES, get in touch with our dedicated Education Team now at [education@officeworks.com.au](mailto:education@officeworks.com.au)

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^ For full Click & Collect and delivery details refer to [officeworks.com.au](https://www.officeworks.com.au)

\*Be one of the first 100 schools to place your (CES) Bulk School Supplies order by 11 October and we will guarantee delivery before the official school Term 1 start date in your State/Territory. (Please refer to your State/Territory government website for official 2025 Term 1 start dates). Any items not delivered in time will be free of charge. Classroom Ready Guarantee excludes re-issues (due to change of mind or top-up orders). In NT, WA and FNQ where Officeworks cannot deliver directly to school, we guarantee to deliver to the school's nominated delivery address. The Classroom Ready Guarantee may be impacted in the event of circumstances beyond Officeworks' control.